



P&C Meeting - Colo High School
9 September 2024
3.09 pm

Present: Michael Berrington (President), Tara Cullen (Principal), Lisa Evans (Vice-President), Jodie Moore (Canteen), Nicki Murphy (Canteen), Liz Wood (Secretary).

Apologies: Sonia Eaton, Kerry Johnson, Nic Lennie, Kristie Thorpe, Jessica Wagner.

Review previous minutes	Minutes from previous P&C meeting from 12 August 2024 were accepted by Michael Berrington and seconded by Jodie Moore.
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Canteen / Uniform Report J Moore N Murphy	<ul style="list-style-type: none"> • Letters for transition for uniforms have gone out and booking are open (22 received) for Mondays and Wednesdays plus Saturday 7 December and January school holidays (TBA). • Krispy Crème Donuts are on sale tomorrow. • Year 7 book packs were ordered. • A volunteer may speak at Orientation Day. • Liaise with Richmond High School to see what their arrangements are for student volunteers.
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Treasurer Report M Berrington	<ul style="list-style-type: none"> • Total cash \$55,162.36 (General \$3,765.81 and Savings \$51,396.55). • Audit has been finalised. Bill yet to be paid.
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President Report M Berrington	<ul style="list-style-type: none"> • Canteen and Uniform Shop Business Review Conducted on Tuesday 3 September 2024. Currently break even to a small loss between the canteen and uniform shop. Canteen sales down. Cost of sales well managed and gross profit percentages (before wage costs) have been maintained. Wages increased due to statutory requirements. Target on increased sales to improve the bottom line, if possible. A further review to be undertaken. • SRC SRC has a change of leadership so we will wait until Term 4 to report. • Art Liaise with the Art department before the next meeting. • Audit The audit has been completed and signed. • Flower Fund With schools now prohibited from purchasing flowers and decorations a corporate sponsorship of \$500 has been created for students and families.
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Principal Report T Cullen	The attached report contains details including: <ul style="list-style-type: none">• Car park reminders.• Bus Safety.• North Richmond Shops.
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Other Matters	The idea of a Trivia Night 2025 is being carried over to next meeting.
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Meeting closed at 3:57 pm

Next Meeting	Monday at 3:00pm: <ul style="list-style-type: none">• 4 November 2024 (term 4, week 4)• 2 December 2024 (term 4, week 8)
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