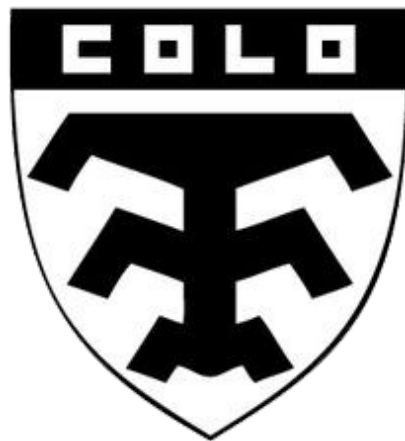


# COLO HIGH SCHOOL

P&C ANNUAL GENERAL MEETING



18.3.19 | 6:39PM



**P&C Annual General Meeting – Colo High School**  
**18.3.19**  
**6: 39pm**

<b>Attendees</b>	Andrew King, Gerry Nettleton, Lynda Biggs, Jodie Moore,, Peter Chia, Sonia Eaton, Shane Eaton, Jennifer Majarres, Lavern Slender,	
<b>2018 P&amp;C President – Outgoing report</b>	<ul style="list-style-type: none"><li>• Welcome</li><li>• Open to nominations</li><li>• Please see attached from Peter Chia</li></ul>	<b>Action:</b>
<b>2018 P&amp;C Treasurer’s Annual Report</b>	<ul style="list-style-type: none"><li>• NA</li><li>• Books are with the auditor.</li><li>• P&amp;C funds paid by committee. Sonia Eaton collected this money</li></ul>	<b>Action:</b>
<b>2018 P&amp;C Canteen and Uniform Annual Report</b>	<ul style="list-style-type: none"><li>• NA</li></ul>	<b>Action:</b>
<b>2018 P&amp;C Committee</b>	<ul style="list-style-type: none"><li>• All 2018 Positions are declared vacant</li><li>• 2019 P&amp;C Committee elected:<ul style="list-style-type: none"><li>- <b>President: Jennifer Majarres</b> Nominated by <b>Jennifer Majarres</b> Seconded by Sonia Eaton</li><li>- <b>Vice President: Lynda Biggs is Vice President</b> Nominated by Gerry Nettleton Seconded by Sonia Eaton</li><li>- <b>Treasurer: Sonia Eaton is Treasurer</b> Nominated by Sonia Eaton Seconded by Shane Eaton</li><li>- <b>Secretary: Gerry Nettleton is Secretary</b> Nominated by Gerry Nettleton Seconded by Lynda Biggs</li><li>- Publicity Officer: still available</li></ul></li></ul>	<b>Action:</b> <b>Andrew King to Advertise P&amp;C Publicity Officer on App, Facebook, Website etc</b>

**Closed 6:48pm**



**P&C Meeting – Colo High School  
18.3.19  
6:49pm**

<b>Attendees</b>	Andrew King, Gerry Nettleton, Lynda Biggs, Jodie Moore,, Peter Chia, Sonia Eaton, Shane Eaton, Jennifer Majarres, Lavern Slender,
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<b>Apologies</b>	<ul style="list-style-type: none"> <li>Niki Murphy</li> </ul>	<b>Action:</b>
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<b>Review previous minutes</b>	<ul style="list-style-type: none"> <li>Minutes from previous P&amp;C meeting accepted by</li> <li>Seconded by</li> </ul>	<b>Action:</b>
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<b>P&amp;C President – Welcome &amp; Report</b>	<ul style="list-style-type: none"> <li>Looking at assistance from Gov’t to air condition hall and other open learning areas Waiting for feedback to see if we can get support.</li> <li>VA digital cameras request still to be chased up.</li> <li>Discuss what we are doing with our money.</li> </ul>	<p><b>Action:</b> Jennifer to meet with Peter C</p> <p>Jennifer to contact Sharon Mount. P&amp;C have requested more information in order to agree wholeheartedly to VA proposal on digital cameras. This will be rolled over until another meeting</p>
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<b>Principal’s report M. Sargeant</b>	<ul style="list-style-type: none"> <li>Mark Sargeant absent.</li> <li>Continuing to work on Sentral. Live for Parent Teacher bookings this afternoon at 5pm. Looks like the bookings are filling quickly. May have to look at some alternative ideas eg 7, 9, 11 night and a 8, 10, 12 night etc</li> <li>Glitches on website eg old data. This is being addressed.</li> <li>Year 11 and 12 reports coming soon.</li> <li>Year 12 will sit a modified exam schedule. Questions around exam practice as students only do 4 assessment tasks across year 12 per subject. So CHS trialing short 3 day exam period so students get this practice but also limiting time out of class. Lynda B congratulates CHS for this short exam practice</li> </ul>	<b>Action:</b>
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	<p>initiative. Will review/evaluate at end of the process.</p> <ul style="list-style-type: none"> <li>• Year 7 and 10 reports will open up early part of term 2. This will open via Sentral.</li> <li>• New VA dark room nearly ready to go. Old disused dark room may be used for a variety of purposes. Staff are discussing the future purpose of this room. Tech support may go into this room, opening up a larger room for staff. GA in shed at back of school.</li> <li>• Debris left after construction hence part of dam is cordoned off. Eg road access points across school. Recalling works to fix and make areas safer.</li> <li>• 24 computers in library have been removed and replaced with 34 computers. These will be added for individual students / classes to uses.</li> <li>• Kate Evans compiling comprehensive Literacy report regarding Stage 4 reading. Teachers can see strengths and weaknesses of students' reading abilities. Helps allocate support etc and adoption of appropriate NAPLAN specific strategies.</li> </ul>	
<p><b>Treasurer's Report -</b></p>	<ul style="list-style-type: none"> <li>• Funds available \$87,609.47</li> <li>• High interest: \$66,908.72</li> <li>• General account: \$20,700.75</li> <li>• Should we be looking at new auditor? Sonia dropped books to auditor Jan 8<sup>th</sup> 2019, but these are still to be returned. Currently Lowe and Lamb provide this service for free. Should we be paying for this service so as to get the audit done quicker?</li> <li>• Uniform / canteen are covering the Midford costs.</li> </ul>	<p><b>Action:</b> <b>Sonia: To chase up \$2500 to Thinkblast! Invoice from Ros.</b></p> <p><b>Niki and Sonia to chase up auditor and a decision will be made as to whether we appoint / pay for this service in future</b></p>
<p><b>Canteen / Uniform Report - N.Murphy J Moore</b></p>	<ul style="list-style-type: none"> <li>• Sales via EFTPOS have increased to approx. \$300 per day Still waiting for WiFi booster in the canteen as there are dead spots and the machine can drop out.</li> <li>• Healthy Canteen menu has been approved for 2020 Congratulations to Niki for this hard, determined work.</li> <li>• Changed Ice block suppliers to Streets, who also supply freezers. Better range of healthier options.</li> <li>• Salads and roasted chickpeas are selling well.</li> <li>• 11 new mums (and are happy to come back).</li> <li>• Canteen is going well</li> <li>• Uniform Shop: CHS specific orders made to Midford</li> </ul>	<p><b>Action:</b></p>



	<p>2 years ago have now been invoiced. \$78,000 of uniform stock have been delivered by Midford, (Midford has held this stock for 2 years), and CHS canteen has paid this bill. Sonia E has bumped up insurance on Uniform Shop due to the excess stock in the uniform shop. Boys formal uniform shirt is a large part of the issue. It has not been selling. This stock has been advertised at half price, but it isn't moving.</p> <p>Discussion around how to get students into a formal CHS shirt eg must wear with blazer, representing school, every student should have to have a formal uniform component etc.</p> <p>Andrew King has spoken to students about winter uniform eg no tracksuits for everyday wear.</p> <p>Uniform policy is working well at the moment.</p> <p>Uniform shop is stocked with every size, style etc.</p> <p>School hat is not well supported but staff / Andrew King is encouraging students to wear hats. At this point Andrew is trying to get students into school hat or navy hat.</p> <p>Hat needs to be added to uniform policy.</p>	<p><b>Discussion about how to get students into formal CHS shirt</b></p> <p><b>Hat needs to be added to uniform policy.</b></p>
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<p><b>Open forum</b></p>	<ul style="list-style-type: none"> <li>• Jodie: asked for lockable display pin board for specials. Mark was going to chase up and this still needs to be seen to. Thank you Peter for being P&amp;C President for last 2 years.</li> <li>• Peter: Where is the electronic sign? Can this be used again for information for students.</li> <li>• Lavern: can other faculties please post assessment schedules / tasks etc on App? Mark has spoken to all HT. English has put something out on the App. Other subjects to please follow? Busways phone number to be posted on FB and App. Parents please call bus company about any complaints or difficulties. Students generally aren't using Opal cards. This is leading to over-crowding on buses as numbers collected via Opal machine aren't telling Busways to put another bus on the route.</li> <li>• Andrew: New Cloud server will allow text messages to parents about students absences etc</li> <li>• Lynda: Has Mark discussed payment with SAM ?</li> </ul>	<p><b>Action:</b></p> <p><b>Andrew will post the Busways number on Facebook and App</b></p> <p><b>Andrew to chase up lockable display pin board for specials</b></p> <p><b>Mark to discuss payment system with SAM</b></p> <p><b>Mark to talk to Mr Leung about awards and gift vouchers. Review \$\$ amounts etc.</b></p> <p><b>Andrew to chase up electronic sign</b></p> <p><b>From a previous meeting: Sponsor</b></p>
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		<b>teachers offering tutoring as extra curricula? Should this be sponsored? A discussion to occur at later date</b>
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**Meeting closed at 7:55pm**

<b>Next Meeting</b>	<ul style="list-style-type: none"><li>• Monday 20<sup>th</sup> May @ 6:30pm</li><li>• June 17<sup>th</sup> @ 6:30pm</li><li>• August 19<sup>th</sup> @ 6:30pm</li><li>• September 16<sup>th</sup> @ 6:30pm</li><li>• October 28<sup>th</sup> @ 6:30pm</li><li>• November 18<sup>th</sup> @ 6:30pm</li></ul>
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